

New Treatment Court Team Member Training Checklist

We're glad to have you on the team! Please take a moment to complete the following checklist, which is designed to help you:

- Learn the fundamentals of treatment courts
- Learn how your role contributes to team success
- See how your work can make a lasting, positive impact on participants' lives

Receive and Review Key Documents

- **Statewide Treatment Court Standards or Treatment Court Guidelines** (*insert link to website*) – As a new team member, reviewing the statewide treatment court standards helps you understand the rules, procedures, and expectations that guide the program. It ensures consistent and fair practices, supports compliance with state requirements, and gives you a clear foundation to work effectively with the team and participants.
- **Operations Manual** – The operations manual outlines the rules, procedures, and expectations of the treatment court. Reading it ensures you understand how the court operates, your responsibilities on the team, and how to support participants effectively and consistently. It's your roadmap for making informed decisions and contributing to positive outcomes.
- **Participant Handbook** – The participant handbook explains the program's structure, rules, and expectations from the participant's perspective. Reading it helps you understand the participant journey, the phase requirements, and the challenges they may face. This knowledge allows you to support participants effectively, provide consistent guidance, and contribute to better outcomes.
- **Memorandum of Understanding (MOU)** – The MOU outlines all treatment court team members' roles, responsibilities, and expectations. Reviewing and signing it ensures you understand your obligations, how your work fits within the team, and the standards for collaboration and accountability. This helps maintain a cohesive, effective team and supports consistent, fair treatment for participants.

Complete Required Training

- **Register for the All Rise E-Learning Center and complete Essential Elements of Adult Treatment Courts** – Completing the All Rise E-Learning Center training ensures that you understand adult treatment courts' foundational principles and best practices. The self-paced courses provide practical knowledge that helps you perform your role effectively, support participants successfully, and contribute to positive outcomes within the treatment court. This training is located at: <https://allrise.talentlms.com/>.

Review All Rise Publications and Webinars

- **Adult Treatment Court Best Practice Standards** – The standards outline evidence-based practices that guide how treatment courts operate effectively. Understanding them ensures you are aligned with proven approaches, can make informed decisions, and

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contribute to consistent, fair, and successful outcomes for participants. They provide the foundation for quality, accountability, and positive impact in your work. The Adult Treatment Court Best Practice Standards are located at:

<https://allrise.org/publications/standards/>.

- **Treatment Court Roles and Responsibilities** – The session delves into the unique roles and responsibilities of each team member within a treatment court. It emphasizes the importance of collaboration and how each role contributes to the court's mission of reducing recidivism and supporting participants' success. The training is located at: <https://allrise.org/webinars-on-demand/treatment-court-roles-and-responsibilities/>.
- **Webinar: Targeting the Right Participants for Adult Treatment Court** – Knowing the target population helps you identify the participants who are most likely to benefit from the treatment court program. Understanding their needs, risks, and challenges allows you to provide appropriate support, apply interventions effectively, and contribute to better outcomes for both participants and the court. The training is located at: <https://allrise.org/webinars-on-demand/best-practice-standard-target-population/>.
- **Six Steps to Improve Outcomes for Adults with Co-Occurring Disorders** – This guide provides evidence-based strategies for supporting participants with both mental health and substance use challenges. Reviewing it helps you understand how to tailor interventions, address complex needs, and improve overall participant outcomes. Applying these steps strengthens your ability to support participants effectively and aligns your work with best practices in treatment courts. The publication is located at: <https://allrise.org/publications/fact-sheet-six-steps-to-improve-outcomes-for-adults-with-co-occurring-disorders/>.
- **Reference Guide: Incentives, Sanctions, and Service Adjustments** – This guide explains how to respond effectively to participant behavior using evidence-based strategies. By reading it, you'll learn how to apply incentives, sanctions, and service adjustments in ways that motivate progress, promote accountability, and support long-term recovery. Understanding these tools helps ensure responses are fair, consistent, and tailored to participant needs. The publication is located at: <https://allrise.org/publications/incentives-and-sanctions-list/>.

Stay Connected

- **Sign up for updates on the latest trainings, publications, webinars, and events from All Rise** – Subscribing to All Rise emails ensures that you receive updates on the latest trainings, publications, webinars, and events. This keeps you informed about emerging best practices, new resources, and opportunities to enhance your skills and effectiveness as a treatment court team member. Staying connected helps you remain current, engaged, and aligned with the broader treatment court community. Sign up at: <https://allrise.org/>.

Thank you for taking the time to review this onboarding document. We're excited to welcome you to the treatment court team! Your role is an important part of a collaborative effort that makes a real difference in the lives of participants and their families. As you step into this work, know that the skills, dedication, and compassion you bring will help guide individuals toward

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positive change and create lasting impact in the community. Please provide this document to the appropriate authority within your team. If you have any questions or need clarification on any part of the onboarding materials, please don't hesitate to reach out. We're here to support you.

Signature of Team Member _____ Date of Completion _____

Authorized Representative _____ Date _____

Additional Recommended Discipline-Specific Training/Resources (Optional)

Judges

- **Judiciary Training on Substance Use** – Available on demand through the All Rise E-Learning Center, this self-paced training lets judges and team members to learn at their convenience. It includes four key modules covering recovery capital, the judge's role in addressing substance use disorder, criminogenic risk and responsivity, and evidence-based probation services. The training equips judges and their team with essential knowledge to support effective, evidence-based practices both within and outside of treatment courts. The training is located at: <https://allrise.talentlms.com/catalog/info/id:361>.
- **Judicial Bench Book** – This comprehensive guide, developed for judges, draws on the experience of thousands of treatment court professionals. It provides key guidelines to improve client outcomes and enhance cost savings. The publication is located at: <https://allrise.org/publications/the-drug-court-judicial-benchbook/>.
- **Judicial Bench Card/Motivational Interviewing Bench Card** – These bench cards provide practical guidance for judges in treatment courts. The Judicial Bench Card helps judges ask appropriate questions of participants during court sessions, while the Motivational Interviewing Bench Card (from All Rise's Justice for Vets) adapts core Motivational Interviewing skills for use in staffing, court sessions, and meetings with participants and families. Together, they offer tools to support effective communication and participant engagement. These resources are located at: <https://allrise.org/publications/judicial-bench-card/> and <https://allrise.org/publications/motivational-interviewing-bench-card-utc/>.
- **A Practitioner's Guide to Constitutional and Legal Issues in Adult Drug Courts** – Produced in partnership with the Center for Justice Innovation, this guide helps practitioners identify and navigate key legal issues that arise in adult drug courts. Organized chronologically, it follows the typical drug court process from start to finish, highlighting legal considerations at each stage. This publication is located at: <https://allrise.org/publications/constitutional-and-legal-issues-in-adult-drug-courts/>.

Community Supervision

- **Community Supervision in Treatment Courts** – This webinar introduces the Adult Treatment Court Best Practice Standard on community supervision. It explains the role of supervision officers, their core responsibilities, and how they contribute to a collaborative treatment court team. Watching will give you a clear understanding of expectations, best practices, and how community supervision supports participant success. This webinar is located at: <https://allrise.org/webinars-on-demand/community-supervision-in-treatment-court/>.
- **Community Supervision Within the Treatment Court Model** – Reviewing these guidelines will give you a clear picture of the community supervision officer's role on the treatment court team and how it supports participant success. They reflect national best practices and provide practical tools to guide your work. This publication is located at: <https://allrise.org/publications/community-supervision-within-the-treatment-court-model/>.

Defense Attorneys

- **Reference Guide for Treatment Court Defense Attorneys** – This quick-reference guide is designed for defense attorneys to support effective representation of treatment court participants in various scenarios. Each section highlights current best practices and legal requirements while offering questions and recommendations designed to promote arguments or mitigation in the most common areas of contention. This publication is located at: <https://allrise.org/publications/reference-guide-for-treatment-court-defense-attorneys/>.
- **Practicum for Treatment Court Defense Attorneys** – This practicum prepares defense attorneys for the unique challenges of treatment courts. It offers real-world scenarios, ethical guidance, and practical strategies to help you advocate for your clients, navigate program policies, and respond effectively to common issues, all while honoring state law and each participant's individual circumstances. This resource is located at: <https://allrise.org/publications/practicum-for-treatment-court-defense-attorneys/>.
- **Monograph Series: Critical Issues for Defense Attorneys** – This updated monograph serves as a practical reference for defense attorneys working in treatment courts. It also offers valuable guidance for policymakers and professionals involved in designing, implementing, or improving treatment courts. Reviewing it ensures you have the most up-to-date insights and best practices to support effective advocacy and court operations. This resource is located at: <https://allrise.org/publications/monograph-series-critical-issues-for-defense-attorneys/>.

Treatment Providers

- **Adult Treatment Provider Training** – Presented in partnership with the American Society of Addiction Medicine (ASAM), this training is designed for addiction treatment professionals working with justice-involved adults. It offers a customizable approach for both new and experienced practitioners to learn evidence-based methods for effectively treating individuals with substance use disorders within treatment courts and other

justice settings. This training is located at: <https://allrise.org/trainings/adult-treatment-provider-training/> as well as <https://allrise.talentlms.com/catalog/index>.

- **MOUD Guides** – Created by All Rise and the American Society of Addiction Medicine (ASAM), these guides provide evidence-based, up-to-date information to support effective treatment and improve outcomes for justice-involved individuals. This publication is located at: <https://allrise.org/publications/moud-guides/#clinician-guide>.

Law Enforcement

- **Briefings: Law Enforcement Essentials for Treatment Courts** – This self-paced training provides an in-depth look at the role of law enforcement in working with justice-involved individuals affected by substance use and mental health disorders. The interactive sessions test knowledge and can be completed on your own schedule. This training is located at: <https://allrise.org/trainings/law-enforcement/#onlineself-paced>.

Peer Support

- **Incorporating Peer Support Into Treatment Courts** – This publication provides new treatment court staff, especially peer support specialists, with a clear understanding of the role and value of peer recovery support specialists. It helps staff integrate peer support effectively, promotes consistency across different court types, and ensures that practices align with nationally recognized standards. This publication is located at: <https://allrise.org/publications/incorporating-peer-recovery-support-into-treatment-courts/>.